

Town of Wilmot



WANTED **Highway/Public Works Supervisor**

The Town of Wilmot is seeking a full-time, salaried **Highway/Public Works Supervisor**. This is a senior management position reporting to the Wilmot Selectboard. Duties may include, but are not limited to the operation, supervision and management of the highway department, including direct supervision of the employees in the highway department. Successful candidate will be an active participant in all departmental duties with an emphasis on employee engagement, growth and supervision.

Comprehensive technical and practical knowledge of the materials, methods, and techniques related to highway projects, snow/ice removal, and other highway/road issues.

Experience sufficient to understand the diverse objectives and functions of the position, usually interpreted to require seven years of progressively responsible administrative and supervisory experience; or any equivalent combination of education or experience which demonstrates possession of the required knowledge, skills and abilities.

Strong administrative ability, including documentation and budget preparation.

Possession of a valid NH operator's CDL license is required.

Ability to read and follow state and local laws, rules, regulations, policies and procedures.

Work is performed in both office and field settings. Considerable outdoor work is required in the management and supervision of public works projects. Work is performed in a variety of environmental conditions, including outside weather conditions of heat, cold, precipitation, noise, etc. There is exposure to normal construction hazards in addition to the everyday risks or discomforts that require normal safety precautions typical of office environments.

Must be within a reasonable response time of no more than 30 minutes to the Town of Wilmot.

Highly competitive compensation package includes 100% employee and dependent care and HSA/HRA options via a town-sponsored ICHRA, short-term disability insurance, participation in NHRS, paid personal and sick leave, 12 paid holidays, and employer-supported continuing education. Salary commensurate with experience and qualifications.

For a complete job description, please visit the town website – www.wilmotnh.org. To apply, please send a resume and a cover letter by mail or email to admin@wilmotnh.org or call 603 526 4802 with questions on or before Monday, July 1, 2024.