

Agenda for Wilmot Selectboard Meeting - 09/06/23

Date and time: 09/06/23 06:00 pm to: 09/06/23 08:00 pm

Organizer: Town Administrator

Participants: Tom Schamberg, Jonathan Schwartz, Glynis Hart

CC: Bill Chaisson

Location: Wilmot Town Office, 9 Kearsarge Valley Road, Wilmot NH 03287 and via remote access Zoom ID# 324 091 722. Other call-in details included on the agenda posted on our website - <http://wilmotnh.org/>.

Zoom chat function will not be available. NOTE BELOW

Topics

1. Remote meeting access

Note Zoom chat function will not be available. Please note anyone who wants to speak at a public meeting or hearing must identify themselves by name and address and such information must be recorded in the minutes in accordance with RSA 91-A:2, II

2. Appointments

3. PUBLIC COMMENT PERIOD - This time is reserved for questions and/or comments from the public relating to items NOT on the agenda. Time is limited to three minutes per person.

4. Review/Signature Items

4-1. Intents/Permits/Assessing Items

Note Correction of timber yield tax - 22 483 03 T - PID# 013 048 0001 and 0002

 [ASSESS timber levy corrected Tremonte 22 483 03 T.pdf](#)

4-2. Town Departments

Note POLICE - August monthly report

 [PD 2023 August monthly report.pdf](#)

4-3. Miscellaneous

5. New and/or Old Business

5-1. Old business for review -

Note QUESTIONS FROM THE SELECTBOARD

The selectboard posed the following questions to the Town Administrator following their non-public session and asked that she research them and provide answers. The Town Administrator asked whether they should discuss these items in non-public session as they related to a personnel matter. The board members indicated they were simply questions for which they wanted answers, so no non-public session was necessary.

1. How would the selectboard change the Road Agent position back to an hourly paid position?
2. What would the timeline for this be?
3. How does the selectboard determine fair pay for any hours in excess of 40 hours per week already worked in 2023?
4. The selectboard would like to advertise for combined Highway Department/Transfer Station position in the Valley News and the Concord Monitor.

Note SEALED MINUTES - from NHMA "many municipalities choose to assign a single select board member to review sealed minutes and if they identify certain minutes that they believe should be unsealed, they then will bring those minutes to the attention of the whole board for a vote at the next meeting. There is nothing wrong with having one member go through this process on their own time as opposed to requiring the entire board to potentially dedicate dozens of full meetings to this process.

That being said, the decision as to whether or not to unseal the minutes must be made by a vote of the board, and any minutes that are being reviewed should be kept at a municipal building and should not be taken home by any board member unless they have made copies and left the originals with the town clerk"

Note UPDATE ON SIGNAGE for North Wilmot and Atwood Roads?

Note TOWN BUILDINGS MAINTENANCE

Insulation has been installed under the far back office extension at 9 Kearsarge Valley Road.





Still no word from residents who had committed to paint buildings at ball field and no word on replacement of scoreboard.

Has the floor work been completed at the Highway Department?

Update from Chairman Schamberg about town green ground work.

5-2. New business for the floor -

Note Town of Wilmot Alcohol on town property policy - begin discussion

-  [BOS current ordinance and minutes with vote.pdf](#)
-  [BOS current app and permit.pdf](#)
-  [BOS proposed language.pdf](#)
-  [BOS insurance and legal comments.pdf](#)

6. Resident/Property Owner Correspondence

Note FOLLOW-UP on Gill request for road grading on Breezy Hill resulting from conversation the Road Agent about the increase in the height of the road and an update on re-establishing property line markers moved by Highway Department.

7. Manifests and Minutes

7-1. A/P Manifests

Note Approve the accounts payable for September 6, 2023 - manifest to be posted 9/6/2023

7-2. Minutes from Previous Meeting

Note Accept as presented and approve the minutes of the meeting of Wednesday, August 23, 2023.

 [BOS_DRAFT_Minutes_08.23.2023.pdf](#)

8. Upcoming Events

Note FYI - Wilmotpalooza to be held on Sunday, September 10, 2023 on the town green - please check the Wilmot Community Association website for more details.

Note FYI - September 11 observance will be held on Sunday, September 10, 2023 at noon at the town green.

Note FYI - Elkins Fish & Game will be using the town ball field for a yard sale on Saturday, September 16, 2023 from 9 until noon.

8-1. Next Meeting

Note Wednesday, September 20, 2023 from 6:00 PM to 8:00 PM in-person meeting at 9 Kearsarge Valley Road and via remote access Zoom ID# 324 091 722. Call-in details included on the agenda posted on our website - <http://wilmotnh.org>

9. Adjourn