

Minutes of Wilmot Selectboard Meeting - 05/17/23

Date and time: 05/17/23 06:00 pm to: 05/17/23 08:00 pm

Present: Town Administrator, Tom Schamberg, Jonathan Schwartz, Glynis Hart

CC: Bill Chaisson

Location: Wilmot Town Office, 9 Kearsarge Valley Road, Wilmot NH 03287 and via remote access Zoom ID# 324 091 722. Other call-in details included on the agenda posted on our website - <http://wilmotnh.org/>.

Zoom chat function will not be available. NOTE BELOW

Topics

1. Remote meeting access

Note Zoom chat function will not be available. Please note anyone who wants to speak at a public meeting or hearing must identify themselves by name and address and such information must be recorded in the minutes in accordance with RSA 91-A:2, II


2. Remote voting authorization

Note Selectboard Member Schwartz joined the meeting via remote access because of illness. Board can proceed with two voting members, or approve remote voting for this occasion.


Decision Present Selectboard Member Hart moved to approve remote voting by Selectboard Member Schwartz, present Selectboard Chair Schamberg seconded. BOTH IN FAVOR.

3. Manifests and Minutes

3-1. A/P Manifests

Decision Approve accounts payable for 5/17/2023
Selectboard Chair Schamberg moved to approve, Selectboard Member Hart seconded. ALL IN FAVOR.
 [BKP_APManifest_05172023.pdf](#)

3-2. Minutes from Previous Meeting

Decision Accept as presented and approve the minutes from May 3, 2023
Selectboard Chair Schamberg moved to approve, Selectboard Member Schwartz seconded. ALL IN FAVOR.
 [BOS_DRAFT_Minutes_05.03.2023.pdf](#)

4. PUBLIC COMMENT PERIOD - This time is reserved for questions and/or comments from the public relating to items NOT on the agenda. Time is limited to three minutes per person.

Note Elizabeth Chaisson, 21 Shindagan Road is concerned about public participation. She indicated it was not clear to her how to contact the selectboard. Selectboard Chair Schamberg noted that all correspondence comes to the office or anyone is able to contact the Town Administrator. Selectboard Member Hart also indicated the contact information is clearly presented on the town website. All correspondence is reviewed by the Town Administrator. If issues can be dealt with promptly, action is taken. Issues are almost always shared with the board. If there are larger conversations or items to consider, these will be added to the agenda for board review and discussion. There is a COMPLAINTS binder in the town office which is available for public review at any time during open office hours. All complaints are reviewed and logged.

Town Administrator also noted for the Selectboard Chair that if individuals have business before the board, they have been asked to come to the meeting to discuss. Written correspondence has informed a conversation but it has not been the board's general procedure to have written notes supplant a conversation.

Discussion continued about transparency. Selectboard Member Hart suggests a correspondence section to the agenda. Selectboard Member Schwartz concurred that correspondence be reviewed. The Town Administrator asked if then the board wanted all correspondence listed? Selectboard Chair Schamberg indicated this item should be continued to another meeting for continued discussion by the board. Selectboard Member Hart said she thought that resident correspondence would be the type of thing she would want to see.


5. Review/Signature Items

5-1. Intents/Permits/Assessing Items

Decision Special Project Permit application - Chase Pond Lane - Schwartz - solar, roof-mount
Selectboard Chair Schamberg moved to approve, Selectboard Member Hart seconded. BOTH IN FAVOR, Selectboard Member Schwartz abstained.

 [Special_Proj_app_Chase_Pond_Lane_016_096_0007_solar.pdf](#)

Decision Certificate of Zoning Compliance application - NH Route 4A - Hayes - interior renovation
Selectboard Member Hart moved to approve, Selectboard Member Schwartz seconded. ALL IN FAVOR.

 [CZCA_NH_Route_4A_007_027_0000.pdf](#)

Decision Certificate of Zoning Compliance application - Kimpton Brook Road - Teceno - new deck
Selectboard Member Schwartz moved to approve, Selectboard Member Hart seconded. ALL IN FAVOR.

 [CZCA_Kimpton_Brook_Road_007_029_0002.pdf](#)

Decision Certificate of Zoning Compliance application - Twist Hill Road - Clarke - new garage
Selectboard Member Hart moved to approve, Selectboard Member Schwartz seconded. ALL IN FAVOR.

 [CZCA_Twist_Hill_Road_013_003_0000.pdf](#)

Decision ASSESS - Timber Yield Tax - Tremonte - 013 048 0001 and 0002
Selectboard Member Hart moved to approve, Selectboard Member Schwartz seconded. ALL IN FAVOR.

 [ASSESS_Timber_Levy_Tremonte_013_048_0001_and_0002.pdf](#)

5-2. Town Departments

Note POLICE DEPARTMENT - Correspondence from concerned residents. Chief Domey spoke with NH Parks, NH DOT and Wilmot Highway Department about the Twist Hill Road/Kearsarge Mountain Road intersection. NH DOT will be reviewing the request.

 [Lamb_speeding_concern_05042023.pdf](#)

5-3. Miscellaneous

Decision DRA - 2023 MS-535 - Financial Report of the Budget for the period ending 12/31/2022 - The audit has been completed; this submission is the final step with the DRA.

Selectboard Member Hart moved to approve, Selectboard Member Schwartz seconded. ALL IN FAVOR.

 [DRA_2023_MS_535.pdf](#)

6. New and/or Old Business

6-1. Old business for review -

Decision OVERDUE THANK YOU TO Waste Reduction Committee - Waste Reduction Committee - The Wilmot Board of Selectmen created said committee in 2019 to provide recommendations for the town. In February of 2020, Elizabeth Harper and Mary Fanelli came to the board to share the committee's recommendations (memo attached for reference). Thank you to committee members Elizabeth Harper, Ken Kessler, Nancy Schlosser, Susan Ware, Mary Fanelli and Bill Chaisson for their work on this effort. The Wilmot Selectboard officially dissolves this committee as its defined purpose was completed in 2020. Selectboard Member Hart will take the recommendations report onto the next effort.

Selectboard Member Hart moved to dissolve the Wilmot Waste Reduction Committee, Selectboard Chair Schamberg seconded. ALL IN FAVOR.

Decision WILMOT HISTORY COMMITTEE - The Wilmot History Committee was formed in 1915/1916 with the stated purpose of preparing a Town History. This purpose was completed twice - Casper LeVarn's "The Early History of Wilmot, New Hampshire" published in 1957 and the 2007 "Home to the Mountain: A Bicentennial History of Wilmot, New Hampshire" by Thomas Curren and Kathy Neustadt. The Wilmot Selectboard may now dissolve the committee and graciously thank the members for their many efforts and commitment to preserving official records and valuable history of the town.

The Wilmot History Committee members are: Walter Walker, Fred Ogmundson, Elizabeth Kirby, Catherine Stearns and Darlene Hoyt.

Catherine Stearns has shared the data with Town Clerk Lisa Lamson. Catherine Stearns and Liz Kirby will work with Town Clerk Lamson to resolve the possession of the documents.

Selectboard Member Hart moved to dissolve the Wilmot History Committee, Selectboard Member Schwartz seconded. ALL IN FAVOR.

Note TOWN HALL REHABILITATION PROJECT - There is no spend schedule as yet. Project Director Gill is still waiting for quotes from potential vendors. Town Administrator has reviewed warrant articles and budget data to be prepared to speak to the appropriated sources of money.

6-2. New business for the floor -

Note Update on ball field work. Town Administrator will follow-up with the Little League families.

Note Selectboard Member Schwartz asked about updating oath paperwork to reflect replacement phrase: "under pain of purgury"

 [ELE_Appointment_2023_UPDATED_LANGUAGE.doc](#)

7. Upcoming Events

7-1. Next Meeting

Note Wednesday, May 31, 2023 from 6:00 PM to 8:00 PM in-person meeting at 9 Kearsarge Valley Road and via remote access Zoom ID# 324 091 722. Call-in details included on the agenda posted on our website - <http://wilmotnh.org>

8. Adjourn

Decision 7:04 pm Selectboard Member Hart moved to adjourn, Selectboard Member Schwartz seconded. ALL IN FAVOR.